***STAPLEFORD ABBOTTS PARISH COUNCIL***

**132 BENTLEY DRIVE, CHURCH LANGLEY, HARLOW, CM17 9QY Phone: 07894 154877**

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**TO: MEMBERS OF THE STAPLEFORD ABBOTTS PARISH COUNCIL:**

**A FULL MEETING OF THE PARISH COUNCIL** will be held on Tuesday April 5 2022 at 7.15pm at STAPLEFORD ABBOTTS VILLAGE HALL to transact the business shown in the Agenda below:

**Elizabeth Thomas** **Interim Clerk to the Parish Council** **March 29 2022**

**DRAFT AGENDA**

**1 Apologies for Absence**

**2 Declarations of Interest**: For Councillors to declare any pecuniary or non-pecuniary interest in any Agenda items.

**3 Minutes of Last Meetings**

**4 Clerk’s Report**

**5 Matters for Report**

 Community speed project Book swap Traffic incidents

 Neighbourhood Planning Councillor vacancy AGM

 Benches/litter bins Social Media/ Website Emergency Planning update

 Beacons Jubilee Gifts Refurbishment of signs

 Footpaths

**6 Finance**

Invoices & receipts

**7 Planning**

**Application No:** EPF/0567/22 **Officer:** Zara Seelig **Applicant Name:** TS Paul **Return:** April 18 2022

**Location:** Peers Cottage Bournebridge Lane Stapleford Abbotts Essex RM4 1LU

**Proposal:** Extensions and remodelling of existing dwellinghouse to include raising the roof ridge following demolition of existing outbuildings. Increase in levels of soft landscaping following a reduction in hardstanding within the site frontage.

**Application No:** EPF/3155/21 **Officer:** Alastair Prince **Applicant Name:** Mr J Torrance **Return:** April 18 2022

**Location:** Mitchells Farm Gutteridge Lane Stapleford Abbotts RM4 1EG

**Proposal:** Change of use of existing building & yard area to B8 commercial use including siting of portacabin office, container & waste skips.

**8 Parish Council Projects**

 **9 Correspondence**

**10 Meetings of Outside Bodies/ Training Courses:** To report on meetings & training attended for the PC & suggest future courses.

**11 Highways:** To REPORT on matters that have come to the Parish Council’s attention

**12 Matters for future Agendas**: For Councillors to briefly CONSIDER any items for the next or a future Agenda.

**13 Open Forum**

**14 Time & Date of next meeting**: For Councillors to NOTE: The Annual Council Meeting is APRIL 12 2022, 7.15pm, Village Hall

 The next Full Council Meeting is MAY 3 2022, 7.15pm, Village Hall

**E. Thomas Interim Parish Clerk……………………………………………**